

Your Company Letterhead

Current date

To Bosart Lock & Key, Inc.,

I, \_\_\_\_\_, authorize \_\_\_\_\_ to have Medeco keys duplicated. Our key # is S-\_\_\_\_\_. The total number of keys allowed is \_\_\_\_\_. This is a one time letter of authorization for medeco key duplication request. Furthermore, I certify that I am on the Medeco Authorization list with my signature on file for verification. If any questions you can reach me at (\_\_\_\_) \_\_\_\_\_.

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Signature Required